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लक्षद्वीप संघ शासित प्रदेश प्रशासन / U.T. ADMINISTRATION OFLAKSHADWEEP

पंचायत विभाग/ DIRECTORATE OF PANCHAYATS कवरत्ती ६८२५५५/KAVARATTI – 682 555

No. 2/6/2023-DOP Dated: 15/10/2024

NOTIFICATION

The Administrator, UT of Lakshadweep, in exercise of the powers conferred under **Section 130** of Lakshadweep Panchayats Regulation, 2022, is pleased to notify "**The Lakshadweep Panchayat (Application of Funds and Maintenance of Accounts) Rules – 2024**" applicable to Panchayats of UT of Lakshadweep.

1	Short title and commencement:	Short title
	These rules may be called the Lakshadweep Panchayats (Application of Funds and Maintenance of Accounts) Rules, 2024.	
	They shall come into force with effect from the date of publication in Official Gazette.	
2.	Definitions (1) In these rules unless the context otherwise requires, (a) "Bank" means any Scheduled Nationalized Bank. (b) "Central Government" means Government of India or any entity controlled by the Central Government. (c) "Civil Works" Means work executed for Construction of Roads, Bridges, Nalla, Culvert, Development Projects etc. (d) "Panchayat Fund" means the moneys received by Panchayat including Grants in Aid and Self Revenue. (e) "Panchayat Secretary" means the Official appointed by Competent Authority at Gram Panchayat Level. (f) "Recurring Expenditure "means the expenditure	Definitions

- which is incurred at periodical intervals for the same purpose. Expenditures other than recurring expenditure are nonrecurring expenditure;
- (g) "Regulation" means the Lakshadweep Panchayat Regulation, 2022.
- (h) "Secretary Panchayat" means the Secretary in charge of the Department of Panchayat in the Union territory of Lakshadweep.
- (i) "UT Administration" means Union Territory Administration of Lakshadweep.
- (2) All words except those defined in sub rule (1) shall have the same meaning as are respectively assigned to them in the Regulation.

3. General General

- (1) Every Panchayat shall follow the procedure described in the following rules with regard to exercise of Financial Powers, custody and disbursement of money and the maintenance of accounts connected there with in provisions of the instructions issued by the Central Government for management and application of Panchayat Funds.
- (2) No expenditure shall be incurred or any liability involving expenditure entered into from Panchayat fund unless the following essential requirements are fulfilled:
 - (a) Sanction order of the appropriate authority as specified in **Schedule - I** of these Rules for incurring any expenditure other than on Salaries and Allowances subject to provisions of Sub-Rule (1) of Rule 6 of these Rules, and
 - (b) Availability of funds

4. Receipt of money

Receipt of money

- (1) All moneys received by or on behalf of Panchayat by any means shall be credited to Current Bank account of concerned Panchayat by next working day and such moneys shall be called 'Panchayat Fund'.
- (2) The bank account under Sub-rule (I) shall be operated jointly by the Sarpanch being Executive Authority and Panchayat Secretary in case of Gram Panchayat.
- (3) The bank account under Sub-rule (I) shall be operated Jointly by the Chief Executive Officer being Executive Authority and Accounts Officer posted in District Panchayat in the case of the District Panchayat.

- (4) The pass books or Statements of the accounts of Panchayat Fund shall remain in the safe custody of Panchayat Secretary for Gram Panchayat or Accounts Officer for District Panchayat, as the case may be.
- (5) The Panchayat fund shall be utilized only with the approval of the authority as specified in **Schedule I.**

5. Power of purchase

Power of purchase

- (1) Subject to **Schedule I of these Rules,** The Chief Executive Officer of District Panchayat and Sarpanch in Gram Panchayat being respective executive authorities under the respective provisions of Panchayat Regulation are the Competent authorities to sanction due Purchase of stores, respectively, required for use in public service and for implementation of various schemes with the approval of **concerned Panchayat**, for the District Panchayat and Gram Panchayats.
- (2) The stores required by Panchayat for day-to-day functioning and all emergent needs viz. procurement of stores of services on account of instructions received from UT Administration or other Government Authority shall be procured or availed without subject to provisions of Schedule I and provisions of Sub Rule (1) of this Rule, in accordance with the provisions contained in the General Financial Rules of Govt. of India as amended from time to time, as and when needed.

6. Power to accord Administrative Approval and Technical Sanction

(1) (a) For the purpose of according technical sanction powers of competent authority shall be as follows.

(i) Assistant Engineer: up to Rs. 10,00,000/-

(ii) Executive Engineer: up to Rs. 50,00,000/-

(iii) Superintending Engineer: above Rs. 50,00,000/-

Explanation: Where the service of Assistant Engineer or Executive Engineer or Superintending Engineer, as the case may be, are not available the matter shall be referred to the Public Works Department of the Administration.

(b) Panchayat Fund.

The limits specified under Sub-Rule (1) of this Rule in whole shall be applicable for utilization of funds released through Grants in Aid Released by the UT Administration and Panchayat's own Revenue also

Power to accord
Administrativ
e approval and technical sanction

called as Panchayat Fund.

(c) Administrative Approval and Expenditure sanction.

Above Rs. 5,00,000/-

Provided that any sanction accorded in Sub Rule (1) (c) (i) above by Sarpanch, acting as Executive Authority, shall be approved in the General Meeting of Gram Panchayat.

Further Provided further that No Works above Rs. 5,00,000/-either Civil or Procurement of Goods and Services shall be executed by Gram Panchayat, such expenditure shall be executed by the District Panchayat, subject to ceiling thereof for District Panchayat as provided in Second Proviso of Sub Rule (1) (c) (ii) of this Rules.

(ii) District Panchayat

Chief Executive Officer : No Limits, subject to approval of work or Procurement or activity by District Panchayat concerned.

Provided that any sanction accorded in Sub Rule (1) (c) (ii) above shall be accorded only if the said work or procurement or activity is approved by District Panchayat in General Meeting **OR** shall be under the provisions of Sub Rule (2) of Rule 5 of these Rules.

Provided further that, No Civil Works or Procurement of Goods or Services or Projects estimated above Rs. 10,00,00,000/- shall be executed by District Panchayat, such expenditure above ceiling shall be executed by the UT Administration as Deposit Work by Panchayat through concerned Department of the UT Administration.

Further Provided that in the event of difficulty in determining the concerned Department of the UT Administration, the Secretary Panchayat shall determine the same and shall be final.

7. Condemnation of unserviceable articles, defalcations and write off of stores

(1) Whenever stores become unserviceable, obsolete, or surplus they shall be listed out separately and declared as such and disposed off as per the recommendations of the Condemnation Board constituted for the purpose. The Condemnation Board of Panchayat shall consist of the following: Condemnati on of unserviceabl e articles, defalcations and write off of stores

A. District Panchayat

(i) President -Chairman

(ii) Two members of District

Panchayat nominated by the President -Member -Member

(iii) Chief Executive Officer

(iv) Concerned Departmental Officer of DP

-Member

(B) Gram Panchayat

Sarpanch - Chairman (i)

(ii) One member of Gram Panchayat nominated by Sarpanch

-Member

(iii) Panchayat Secretary

-Member

The Condemnation Board shall examine all the unserviceable articles and give their recommendation specifying the manner in which such articles are to be disposed of. The recommendation of the Board shall be placed before the meeting of Panchayat and got approved before disposing the articles.

- (2) Before the Panchayat declares stores as obsolete, surplus, or unserviceable, whether due to normal wear and tear, or due to abnormal wear and tear and orders their disposal, it would take into account the circumstances in which stores have become obsolete, surplus or unserviceable. Where the Panchayat holds stores have become obsolete, surplus unserviceable owing to normal wear and tear, no question of loss arises. Where the Panchayat holds that stores have become obsolete, surplus, or unserviceable owing to negligence, fraud etc., on the part of individual servant of a Panchayat, it will be necessary to fix responsibility for the loss and to devise remedial measures to prevent recurrence of such cases. In other cases, the order of Panchayat declaring the stores in question as obsolete surplus or unserviceable and ordering their disposal will be sufficient to cover the loss to Panchayat, if any, and no separate sanction for write off the loss is necessary. A formal survey report should be prepared in all such cases.
- (3) Losses due to depreciation shall be analyzed, and recorded under the following heads, accordingly as they are due to-
 - (i) Normal wear and tear.
 - Lack of foresight in regulating purchase; (ii)
 - (iii) Neglect after purchase. or
 - (iv) Normal fluctuation of market prices

Losses not due to depreciation shall be grouped under the following heads: -

- (i) Losses due to theft or fraud
- (ii) Losses due to neglect.
- (iii) Anticipated loses on account of obsolescence of stores or of purchases in excess of requirements.
- (iii) Losses due to an act of God and other calamities such as fire, enemy action etc. or
- (iv) Other losses due to damage.
- (4) The previous approval of the Panchayat shall be obtained to write off the losses, deficiencies, or depreciation in the value of stores.
- (5) Each order declaring the stores as obsolete, surplus, or unserviceable shall specify the full reasons for declaring them as such and proper records of all such stores shall be maintained in order to watch disposal thereof;
- (6) Every Panchayat official dealing with the stores shall be held personally responsible for any loss sustained by Panchayat through fraud or negligence on his part and that he will be held personally responsible for any loss arising from fraud or negligence on the part of any other officials to the content to which it may be shown that he contributed to the loss by his own act of negligence.
- (7) Report of losses shall be prepared as soon as suspicion arises that there has been a loss. The report shall be prepared by the Panchayat Secretary and place it before the Panchayat. There shall not be any delay while detailed inquiries are made. When the matter has been fully investigated a complete report shall be submitted on the matter as extent of the lose, showing the errors or negligence, neglect of rules by which such loss was rendered possible and prospect of effecting a recovery.
- (8) The detailed report shall bring out (a) the nature and extent of the loss (b) circumstances which led to the loss including error and neglect of rules and procedures (c) prospect of effecting recovery (d) disciplinary and any other action against the official responsible or suspected to be responsible and steps taken or proposed to be taken to prevent its recurrence.

All cases involving material loss or destruction of Panchayat property as a result of fire, suspected theft fraud etc. shall be invariably reported to the Police for investigation. For these purposes all losses excluding the losses due to suspected sabotage of the assessed value of Rs. 15000/- (Rupees fifteen Thousand) and above should be regarded as material. All cases of suspected

	sabotage, irrespective of the value of the loss as involved, shall be reported promptly to the Police. When the matter is reported to the Police authorities, necessary assistance should be given to the Police in their investigation and a formal investigation report shall obtained from the Police authorities in all cases which are referred to them.	
8.	Miscellaneous	Miscellaneous
	(1) For the purpose of maintenance of Records, the Record Retention Schedule of Central Government shall be followed.	
	(2) For the purpose of Financial Expenditure and Procurement, and expenditure record maintenance, the General Financial Rules of Central Government shall be followed.	
	(3) The Audit Shall be conducted by the competent Government Auditor.	

By Order and in the name of Administrator of UT of Lakshadweep

Sd/-

Secretary (Panchayats) UT of Lakshadweep

SCHEDULE - I

[See Rule 3 (2) (a)]

Competent Authority for sanctioning Expenditure

A. Gram Panchayat

S. No.	Authority	Recurring	Non-Recurring
1.	Gram Panchayat	Maximum cumulative total Rs. 50,000 per month	Up to Rs. 5,00,000 per Instance subject to Second Proviso of Sub Rule 1 (c) (i) of Rule 6

B. **District Panchayat**

S. No.	Authority	Recurring	Non-Recurring
1.	Chief Executive Officer	Rule Sub Rule (1) (c) (ii) of Rule 6 or	No Limits subject to provisions of Sub-Rule Sub Rule (1) (c) (ii) of Rule 6 or provisions of Rule 5 (2).

लक्षद्वीप संघ शासित प्रदेश प्रशासन / U.T. ADMINISTRATION OFLAKSHADWEEP पंचायत विभाग/ DIRECTORATE OF PANCHAYATS कवरत्ती ६८२५५५/KAVARATTI – 682 555

No.2/2/2024-DOP Dated: 15.10.2024

NOTIFICATION

The Administrator, UT of Lakshadweep, in exercise of the powers conferred under **Section 130** of Lakshadweep Panchayat Regulation, 2022, is pleased to notify "**The Lakshadweep District Panchayat Committee Rules, 2024**" applicable to District Panchayats of UT of Lakshadweep.

<u>Rules</u>

1	Short title and commencement: - (1) These	
	Rules may be called "The Lakshadweep District	commencement
	Panchayat Committee Rules, 2024".	
	(2) They shall come into force on the date of their	
	publication in the Official Gazette of Union	
	Territory of Lakshadweep.	
2	Definition:- (a) In these rules, unless the context	Definition
	otherwise requires:-"Committee" means the	
	Committee constituted under Section 80 of the	
	Lakshadweep Panchayat Regulation, 2022.	
3	The District Panchayat shall constitute the	Committees
	following committees with given Power and	Committee
	Duties, namely:-	
	•	
	(1) Executive Committee:-	
	(a) Making recommendations relating to the	
	Establishment and all residuary matters not	
	specifically allotted to any of the Committees.	
	(b) Take steps to give effect to all the decisions or	
	resolutions of the District Panchayat to the	
	Executive Authority.	
	, and the second	

(c) Any other specific function entrusted by the District Panchayat or the Administration.

(2) Public Health Committee:-

- (a) To supervise and monitor Health and Sanitation across Panchayat areas and allied schemes implemented by the Administration.
- (b) For making recommendations pertaining to public health, hospitals, health centres, sanitation, water supply, vaccination and family planning.
- (c) To formulate Village Health Plan for enabling the residents to avail the healthcare facilities.
- (d) To plan and supervise the execution of the activities of the District Panchayat to assist the Administration in times of Pandemics and other health related crisis – vaccination, track, test, treat, surveillance, information dissemination activities, etc
 - (e) Any other decision or policy required to be implemented for effective and optimal utilization of Health Infrastructure.
 - (f) Any other specific function entrusted by the District Panchayat or the Administration.

(3) Public Works Committee:-

- (a) To propose and consider various works to be taken up by the District Panchayat from time to time.
- (b) To supervise the implementation and progress of all works taken up by the District Panchayat and to give suggestions.

- (c) To assist the Administration in implementing and monitoring schemes of the Administration.
 - (d) Any other specific function entrusted by the District Panchayat or the Administration.

(4) Education Committee:-

- (a) Undertaking all the Educational activities entrusted to it.
- (b) Planning and Recommending of Elementary Education in the District Panchayat area as per the norms of the National Policy and the National Plan.
- (c) Recommending, Promotion and Development of Elementary Education.
- (d) Inspection of Primary / Upper Primary Schools, implementation and monitoring of Schemes of Union Territory and Central Government.
- (e) Setting up of Libraries and promoting other literacy programmes.
- (f) Any other specific function entrusted by the District Panchayat or Administration.

(5) Committee for production, co-operation and irrigation:-

- (a) Making recommendations for such functions, which are considered essential for efficient production of Industrial Goods, Khadi, Organic produces and other manufacturing available as per Industrial Policy of Administration.
- (b) To make recommendations for Development & Promotion of Co-Operative Societies & their formation.

- (c) Overseeing of Irrigation Systems required for agriculture produce and to make recommendations in this regard.
- (d) Any other specific function entrusted by the District Panchayat or the Administration.

(6) Social Justice Committee:-

- (a) Making recommendations for functions which are considered essential for securing social justice to the weaker sections of the society including children, orphans, disabled persons and persons belonging to the Scheduled Tribes as deemed necessary by the committee.
- (b) Monitoring of Social Welfare Schemes executed by the District Panchayat and to make recommendations.
- (c) Make suggestions, as deemed fit and necessary for delivery of Social Justice.
- (d) Making recommendations for Conducting awareness drive with respect to Administration Welfare Initiatives available to eligible beneficiaries, as required.
- (e) Any other specific function entrusted by the District Panchayat or Administration.

(7) Committee for Women, Child Development and Youth activity:-

- (a) Making recommendations for functions which are considered essential for betterment of Women, Child Development and promoting Youth activities.
- (b) To Ascertain and recommend conducting of workshops and activities essentially required for Skill Training and betterment for Women & Youth.

- (c) Making suggestions for Creating Awareness regarding employment opportunities for Women and Youth.
 - (d) Making recommendation for organizing Sports Competitions or any other gatherings and activities, as needed, for betterment of Youth and Women
 - (e) Any other specific function entrusted by the District Panchayat or the Administration.
- 4 (1) All the Committees shall consist of five members (including Chairman) with at least two women members elected by the District Panchayat, from amongst its members.

No. of members in the Committees

- (2) Wherever the members of the District Panchayat belonging to the Scheduled Tribes exist, the Social Justice Committee shall consist of minimum one member belonging to Scheduled Tribes.
- (3) The Committee for Women, Child Development and Youth activity shall only be chaired by a woman.
- (4) No member of the Panchayat shall be a member of more than two committees constituted under this Rule.

Provided that, the provision of this Sub-rule 4 shall not apply, when the required/sufficient number of eligible members do not exist in the District Panchayat. A person can become the member of third committee only when it is ensured that all the eligible members have become members of two committees and similar criteria shall be followed for the further requirements.

(5) If any member is simultaneously or otherwise elected as a member of more than two committees, the member shall within ten days from the date or the later of the dates on which he is so elected, intimate to the Chief Executive Officer, two of the committees in which he wishes to serve and thereupon his seat in the committee or

committees other than the aforesaid two committees shall become vacant. Any intimation given under this Rule shall be final and irrevocable.

Provided that, the provision of this Sub-rule 5 shall not apply, when the required/sufficient number of eligible members do not exist in the District Panchayat. A person can become the member of third committee only when it is ensured that all the eligible members have become members of two committees and similar criteria shall be followed for the further requirements.

- (6) Where a member commits default in giving intimation under the Sub-rule 5, within the period prescribed therein, the District Panchayat shall determine the two committees in which such member shall retain his seat and thereupon the seat in the committees other than the committees so determined shall become vacant.
- (7) Where the person so elected as member of any of the above Committees is also the President or the Vice President of the District Panchayat or at any time after his election as the member of the committee is elected as such President and Vice President, he shall not be eligible to continue as the member of the committee, unless he chooses to vacate the office of such President or Vice President and accordingly vacates that office.
- 5 (1) The members of each committee shall elect from amongst themselves the Chairman of the Committee.

Election of Chairman

(2) No member shall be Chairman of more than one Committee.

Provided that, the provision of Rule 5 shall not apply when the required/sufficient number of eligible members do not exist in the District Panchayat and no eligible member of the District Panchayat is left for being elected as the Chairman of any committee.

6	The tenure of the Chairman and the Members of the Committees shall be two and half year from the date of first meeting of the District Panchayat, similarly, subsequent Committees will have tenure for the remainder term of the District Panchayat.	Members of the Committee
7	(1) A member or Chairman may resign from membership or Chairmanship of a committee by tendering his / her resignation to the Chief Executive Officer, District Panchayat	Resignation
	(2) Any vacancy of an elected member occurring in the constitution of a committee shall be filled in by election.	
	(3) Any casual vacancy may be filled up by the District Panchayat, as soon as possible, subject to the same provisions, under which the member whose place is to be filled up was elected.	
	(4) A member once elected to a committee shall be eligible for re-election.	
	(5) If the Chairman or any Committee Member absents himself / herself for two consecutive Committee Meetings without leave of the District Panchayat, he / she shall cease to be the Chairman or Member of such Committee.	
8	The Committee shall meet at least once in each Financial Quarter.	Periodicity of Meetings
9	Other rules as applicable to District Panchayat meeting shall mutatis mutandis apply to committee meetings.	Applicability of Rules
10	 (1) The Executive Committee shall be subordinate to the District Panchayat and the other Committees shall be subordinate to the Executive Committee and to the District Panchayat. (2) The other Committees shall report their decisions as soon as made to the Executive Committee for approval. 	The Executive Committee to be subordinate to the District Panchayat and the other Committees to be subordinate to the Executive Committee and to the District Panchayat

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	(3)	The Executive Committee shall report their decision (including its decisions on the decisions of the other Committees decision) as soon as made to the District Panchayat for information.	
	(4)	If the decisions or directions of the District Panchayat conflict with the decision or directions of the Executive Committee, the decisions and directions of the District Panchayat shall, in all cases prevail.	
	(5)	All the Committees shall submit quarterly reports on the activities undertaken in their subjects by them to the Secretary Panchayat.	
	(6)	The Chief Executive Officer may provide required officials for the functioning of the Committees.	
11	(1)	The Quorum necessary for the transaction of business of a meeting of the Committees shall be one half of the total members of the Committee including the Chairman.	Quorum
		Provided that, when the number of Members of Committee is odd, in calculating the Quorum, the fraction shall be counted as one. (Eg. If the Number of Members in a Committee are three, the Quorum shall be Two).	
	(2)	All decisions shall be taken by the Committee by a majority of votes of the members present and voting.	
12	(1)	The District Panchayat shall fix a date and time for convening the meeting for the election of members / Chairman of various committees of District Panchayat.	Procedure
	(2)	The meeting shall be presided over by the Chief Executive Officer or any other officer, nominated by the Secretary Panchayat.	
	(3)	The Presiding Officer shall issue a notice to all the members of District Panchayat at least seven clear days before the date of meeting and shall indicate the date, time, place and purpose for calling the meeting. A copy of such notice shall be	

- exhibited on the Notice Board of the District Panchayat.
- (4) Not less than two hours before the time fixed for the meeting for the election, any member of District Panchayat, who has a right to vote, may nominate by a nomination paper in Form-1 any other member for election as a member / chairman of committee and deliver the same to the Presiding Officer. The nomination paper shall be signed by him and by another member as seconder. It shall also show the willingness of the candidate to serve as a member / Chairman of the respective committee, as the case may be, if elected.
 - (5) At such meeting, the Presiding Officer shall scrutinize the nomination paper delivered to him under sub-rule (1) in accordance with the Regulation and these rules and shall thereafter read out the names of the members who in his opinion, have been duly nominated together with their names of their proposers and seconders.
 - (6) If only one candidate has been validly nominated for the office of the member/chairman of any committee, as the case may be, the Presiding Officer shall declare him to have been elected.
 - (7) If more than one candidate have been validly nominated, the Presiding Officer shall proceed with election. The voting at such election shall be by raising of hands.
 - (8) If an equal number of votes is found to exist between two or more candidates, who have obtained more votes than any other candidate, if any, and the addition of one vote will entitle any of those candidates to be declared elected, the Presiding Officer shall forthwith decide between those two candidates by lot and proceed as if the candidate on whom the lot falls had received an additional vote.
 - (9) If at a meeting called for the election of a member/chairman of any committee, the election is not conducted for any reason whatsoever, the

		Presiding Officer shall have the power to call the meeting on any other day.	
		Provided that the Presiding Officer shall intimate as soon as possible, the reasons for the postponement and the next date fixed for the purpose to the Secretary Panchayat and to the District Panchayat.	
	(10)	Immediately after the completion of the election the Presiding Officer shall affix on the notice board of the District Panchayat a notice in Form-II, signed by him declaring the names of persons elected as member/chairman of the committees and send a copy of such notice to the Secretary Panchayat.	
13	(1)	In the event of a dispute arising as to the validity of the Election, the dispute may be referred to the Secretary Panchayat for decision, by any member of the District Panchayat within fifteen days from the date of declaration of results.	Dispute on Validity of Election
	(2)	An order passed by the Secretary Panchayat under this rule shall be final and conclusive as to, the dispute referred in sub-rule (1) above.	
14		Any motion of no confidence against any member/chairman of any committee shall be regulated by the provisions of motion of no confidence applicable as in case of President and Vice-President of District Panchayat.	

By Order and in the name of Administrator of Union Territory of Lakshadweep

Sd/-

Secretary (Panchayat)
Union Territory of
Lakshadweep

FORM – I [Sub-Rule (4) of Rule 12]

Nomination form for Election as Member / Chairman of Committee.

Date :- Place :-					Signature of Candidate
consent to	this Nomination.				
I, _	CA			S DECLARATIO	(candidate's name), give my
. 1400					
Date :- Place :				Date :- Place :-	
1. Sig	gnature of Proposer		2.	Signature of Sec	conder
8	Full name, address and Designation of the Seconder	:-			
7	Full name, address and designation of the proposer	:-			
6	Address	:-			
5	Sex	:-			
4	Age	:-			
3	Father's or Husband's Name	:-			
2	Full name of the Candidate and Designation	:-			
1	Name of the Committee	:-			

FORM – II [Sub-Rule (10) of Rule 12]

	[Sub-Rule (10) of Rule 12	1				
l,		, hereby				
declare that the persons whose names are given in column (1) of the Schedule belo						
have been duly elected fo	or the Office mentioned in colum	nn (2) against his / her name fo				
the Committee mentioned	he Committee mentioned in column (3) of the said Schedule, namely: -					
	SCHEDULE					
Name of Person	Office to which Elected	Name of the Committee				
Place :-						
Date :-	Presiding Officer					